

Types of ACI Certification Statuses and Qualifications:

Retired Status:

The Retired status is for a certificant who leaves active employment in the HTM or sterilization field to pursue other interests. Qualifications for Retired status:

- Retired from employment (full or part time) in the HTM profession.

If Retired status is granted, there is no need to submit a continuing practice journal. To retain the retired designation, there is a recertification fee of \$25.00 for the triennial cycle. They will also be listed in the on-line registry with an “R” after their designation (CBET-R, CRES-R)

Should a retired certificant wish to return to active status in the future, they need to notify ACI of their return to active employment at the time it occurs. A continuing practice journal for the last three years and regular fees need to be submitted at the time of the next regularly scheduled recertification (based on the original certification year).

Emeritus Status:

The Emeritus status recognizes life-long or career-long competence in the field through continuing practice. Qualifications for Emeritus Status:

- Retired from employment in the HTM profession, whose number of years certified, when added to their years of work experience in the HTM field, is greater or equal to 30 years; or;
- Retired from employment in the HTM field and held at least 15 years of continuous years of active certification status.

Individuals earning the Emeritus status will no longer be required to submit a continuing practice journal or recertification fee, and they will be listed in the on-line registry with an “E” after their designation (CBET-E, CHTM-E)

Leave of Absence Status:

A certificant may apply for a suspension of their certification for one of the two following reasons:

- Health reasons
- Military deployment

Candidates must submit the application and the following documentation with request:

- Doctor or deployment orders
- All CEUs, including documentation, earned to that point in their recertification cycle.

Once granted, the leave of absence will only last two years and during that time, the certification will be marked as inactive.

When the candidate is ready to return to active status, they will be required to submit the necessary CEUs to complete their cycle and submit their renewal fee. Once the fee and necessary CEUs are submitted and approved, the certificant's certification will be returned to active status. The certification cycle may be adjusted depending on the return of the suspension.

Check status: RETIRED STATUS EMERITUS STATUS LEAVE OF ABSENCE

Certification(s) Held: CBET CCE CHTM CISS CLES CRES CQSM

Last Name _____ First Name _____ Middle Name _____

Home Address 1 _____ Home Address 2 _____

City _____ State _____ Zip Code _____

Country _____ Phone Number (____) _____ E-mail Address _____

Name of Last Employer _____ Name of Last Supervisor _____

Phone Number (____) _____ E-mail Address _____

Year entered the field _____ Date of retirement from full time employment ____/____/____

DETAILS OF REQUEST

I certify that all information is true and correct. I understand that any misrepresentation may result in the rejection of this request and the revocation of my certification. I also understand that it is my responsibility to keep the ACI updated with my personal contact information (mailing address, phone number, etc.) and any change in my employment status, and that failure to do so could jeopardize the status of my certification(s). I release the ACI, its boards, committees, and its agents from all liability, and I hereby authorize the ACI to make any inquiries that are necessary to ascertain my eligibility for retired or emeritus status.

Signature of Applicant _____ Date ____/____/____

Payment Method (For Retired Applicants Only)

Check enclosed. All payments must be made in US dollars. Make checks payable to AAMI.

Amount Due: **\$25.00**

Card Type: VISA MC AMEX

Card Number: _____

Exp. Date: _____

Signature: _____

FOR ACI OFFICE USE ONLY

ID Number _____ Date Verified / Granted ____/____/____ Processor's Initials _____

Notes _____